

BDC Board Minutes

June 27, 2018; Taken by Stevie Sheridan

Board members attending: Dan Barrett, Erin Black-McIntyre, Ken Haywood, Alix Levy, Jen Lucchino, Katie Markowski, Duffy Miller, Larisa Murphy, Lauren Nichols, Lesley Rains, Joshua Rolon, Q Roth, Stevie Sheridan, Dan Warner **Staff:** Christina Howell **Guests:** Ian Luconti, Community Affairs Liaison (name??), and Cristin Mitchell

Call to Order: 6:35 p.m. by Dan Barrett

Board Minutes

1. *Resolution to approve the April 25, 2018 minutes was made by Q, seconded by Lauren. All in favor; none abstained; motion passed.*

Organizational Development

1. Finance Committee Report (Katie)
 - a. Katie reviewed the Financial Overview. Positive net income. We are still awaiting ACCBO funds. The contract was received and bills were mailed on Monday, but the process usually takes six weeks from time bills are received. We should receive the ACCBO funding in July.
 - b. Projected Net Revenue was originally \$1,700, now it is \$16,000. This is due to newly confirmed foundation and business grants, almost doubled from previous year (First Commonwealth, Wesbanco, PNC, Citizens, UPMC, First National, etc.—some are restricted, some are not). It is also due to the inability to carry out certain planned projects. The plan will be to set aside this year-end cushion for Michele’s salary and create rainy day savings.
2. Fundraising Committee Report (Stevie)
 - a. Staff-Led Projects are moving along:
 - i. Magnet sales are going well at the Saturday Market and in the West Penn Gift Shop
 - ii. Shopping bags/t-shirts: Should be selling at market soon
 - b. Individual Giving/Board Giving Campaign: should be launching in first part of July.
 - c. Community Picnic: July 28th is the date! Tickets are on sale! Every board member should buy a ticket, volunteer, attend, and share promotion with neighbors!
3. Governance Committee
 - a. Gov committee reviewed eight candidates and their areas of expertise with the board: Courtney Erhlichman (non-profit, finance, transportation), Lou DeVito (Business Owner), Dan Yablonsky (development, non-profit), Kyle Gracey (non-profit, fundraising), Jodi Lincoln (comm. Dev/real estate), Ian Luconte (small business owner, resident, marketing); Kristin Mitchell (going to law school for real estate law, new resident), Omar Soriano (tech marketing).
 - i. *Resolution to elect a slate of 6 new board members (included Courtney, Lou, Dan, Jodi, Ian, and Omar) was made by Alix, seconded by Lauren. All in favor; none abstained; motion passed.*

- ii. Dan Warner will communicate with new board members about next steps and invite Kyle and Kristin to join committees. It was decided that Lou DeVito would be taking over the remainder of Christina Ricci's term, plus 2 additional 3-year terms. Christina will follow up with Josh and Dan W. with onboarding details before the next board meeting.
 - b. Exec committee—John and Stevie are rotating off the board, and Katie is stepping back from her role on the committee. The Executive Committee recommended a new slate of candidates for Executive Committee roles: Q -Treasurer; Lauren - Secretary; Matt - Vice Chair; Dan B. – Chair.
 - i. Board agreed that the Governance Committee should make a more formal request for nominations for exec committee positions next year, in an effort for transparency.
 - ii. *Resolution to elect Q Roth as Treasurer was made by Katie, seconded by Larisa. All in favor; none abstained; motion passed.*
 - iii. *Resolution to elect Lauren Nichols as Secretary was made by Stevie, seconded by Erin. All in favor; none abstained; motion passed.*
 - iv. *Resolution to elect Matt Ficorilli as Vice Chair was made by Lauren, seconded by Alix. All in favor; none abstained; motion passed.*
 - v. *Resolution to elect Dan Barrett as Chair was made by Q, seconded by Lesley. All in favor; Dan Barrett abstained; motion passed.*
 - c. *Resolution to elect Larisa Murphy and Dan Barrett to a second board term was made by Jen, seconded by Lauren. All in favor; none abstained; motion passed.*
4. Property and planning committee: Christina explained various ways the development could move forward – nothing final yet
5. Housing Committee- The committee plans to survey door-to-door (2,000 doors) to learn more about residents really need and what they may have but don't necessarily use. The committee will start surveying in two weeks. The Planning Committee is made up of bd members, residents, and business owners.
6. Volunteering update- Christina reminded board members that neighborhood clean-ups are the fourth Saturday of every month.
7. Market- Christina reminded board members to volunteer at least twice/year at the Saturday Market.

Announcements were made of meetings and events listed on Agenda, plus Community Picnic 7/28.

- Pulse Fellow, David's last day is July 18; Christina will let bd know about a celebration.
- Part-time business district position will be open when David leaves.
- Two public meetings about CDBG, June 28, 6-8:30 in south side. The event will be live-streamed on Facebook: facebook.com/oca.pgh at 6:15 and 7:15.

Motion to Adjourn: *Stevie made a motion to adjourn the meeting at 8:25 p.m.; seconded by Lauren. All in favor; none abstained; motion passed.*